



interline flight attendant reciprocal agreement procedures

Spirit Airlines has negotiated a reciprocal travel agreement for active cabin crewmembers with US Airways. The agreement between Spirit Airlines and US Airways is a reciprocal cabin seat agreement. Reciprocal cabin seat agreements do not allow the use of a cabin jumpseat in the event all passenger seats are full. We hope this document will assist you in making your travel plans easy and trouble free.

1. Spirit Airlines currently requires that all non-revenue travelers list themselves at the airport ticket counter. Only as a last resort should reciprocal agreement travelers list with a gate agent, as they have the least amount of free time.
2. Listings may be made **no earlier than 36 hours** prior to scheduled departure, and **no later than 8 hours** prior to departure.
3. All reciprocal agreement travelers must be in company uniform, or business attire when traveling.
4. All reciprocal agreement travelers must complete an ACM (additional crewmember) pass at the ticket counter or departure gate at least one hour prior to scheduled departure. A current, unexpired company ID displaying the word "CREW" must also be presented, along with the ACM pass, to the Captain when boarding. Final travel authority rests with the Captain.
5. Travel under these agreements is on a space-available basis. Priority will be given to Spirit Airlines employees and all other Spirit non-revenue passengers including buddy pass holders, retired employees and ID90 agreements. After these passengers have been accommodated, crewmembers from other airlines that have partnered into reciprocal agreements with Spirit Airlines will be boarded on a "first come, first served" basis, with priority to those who listed ahead of time.
6. Reciprocal agreement travelers should not check baggage at the ticket counter, as boarding is not guaranteed. If a non-revenue traveler wishes to check baggage, they are subject to Spirit Airlines checked baggage fees, which are non-refundable.
7. Reciprocal agreement travelers must observe strict, professional decorum at all times.
8. Reciprocal agreement travelers are prohibited from consuming alcohol onboard while traveling under a reciprocal agreement.
9. This agreement is valid for domestic travel only, including the US Virgin Islands and Puerto Rico.

